



Robert L. Coe, D.D.S., Inc.

FINANCIAL POLICY

Payment is required at the time services are rendered unless prior arrangements have been made with the Financial Manager.

We are happy to bill insurance for you. Your patient share is due at the time services are rendered. However, as insurance companies do not guarantee payment until claims are received and approved, please note that you are ultimately responsible to settle any outstanding balances.

CANCELLATION POLICY

Upon making an appointment, we set this time aside for you. We do realize that your time is valuable and we respect your time. In return, we hope that you will respect the time that we have set aside for you. We ask that you do whatever you can to keep your appointments.

We do realize that there are those rare occasions when you may not be able to keep your appointment due to unforeseen emergencies. In this case, please let us know as soon as possible and no less than 24 hours prior to your appointment time. Cancellations may only be made by calling and speaking to us directly. Please do not leave messages on voicemail to change your appointment.

Cancellations made less than 24 hours in advance will be subject to a \$25 per half hour cancellation fee.

I have read and do understand the Financial and Cancellation policy.

Signed

Date